

**Norwell Board of Selectmen
Meeting Minutes
May 20, 2015**

TOWN OF NORWELL
TOWN CLERK
2015 JUN 25 AM 9:12

RECEIVED

Ellen Allen opened the meeting and introduced Jason Brown, Gregg McBride, Alison Demong, Peter Smellie and Interim Town Administrator Peter Hechenbleikner. *MOTION: Jason Brown moved the Board approve the agenda as written. Seconded by Gregg McBride and unanimously voted.*

REPORTS

- a) Citizen Comments – none
- b) Selectmen's Reports and Announcements

Town Administrator's report –

The banner for Summer Fest request is attached, requesting permission for a slightly different location at Town Hall.

Motion: made by Jason Brown, seconded by Peter Smellie, to approve the banner at Town Hall for Summer Fest. Unanimously voted

Motion: made by Jason Brown, seconded by Alison Demong, to approve volunteer parking at Town Hall for Summer Fest volunteers

The Cole School playground will close due to an ADA issue. Pete Hechenbleikner gave an overview of the Cole School playground situation. The CPC voted to fund only the Vinal School playground rehab at this time. The Cole School will apply to the CPC this fall for funding. The Town will apply to the Architectural Access Board to get sign-off on a variance which would allow the playground to stay open until it can be re-done to comply with ADA regulations. Jason Brown expressed concern about the fact that the ADA issue was not well communicated. The BOS should have been notified before a complaint was filed with the state. Mr. Hechenbleikner stated that the school would usually take care of this kind of issue. The Town Administrator was notified instead of the School Superintendent. The board discussed ways to achieve better communication for issues such as this one.

The list of requested BOS and CPC minutes were discussed, with Mr. Hechenbleikner giving a summary of the request. He has sent copies to the requestor, with a few remaining sets of minutes to be completed.

The Norwell cell towers tenant has moved out, creating a potential of \$43,000 (annually) lost in rent until a new tenant moves in. New rent amounts, tenants and locations were discussed.

Mr. Hechenbleikner has assembled a policy book for the town. Each board member would like a copy, plus one copy for general use in the BOS office.

Request for car wash on May 30th at Town Hall parking lot

Motion: made by Jason Brown, seconded by Peter Smellie, to approve car wash for Norwell High school at the Town Hall parking lot on May 30th from 10am – 2pm. unanimously voted.

Discussion/Action Items

- a) Re-organization of the Board of Selectmen

Ms. Allen gave a summary of the purpose and timing of the re-organization.

Motion: made by Jason Brown, seconded by Alison Demong, to nominate Gregg McBride as Chair of the Board of Selectmen. Unanimously voted.

Motion: made by Alison Demong, seconded by Jason Brown, to nominate Ellen Allen as Vice Chair of the Board of Selectmen. Unanimously voted.

Motion: made by Jason Brown, seconded by Alison Demong, to nominate Peter Smellie as Clerk of the Board of Selectmen. Unanimously voted.

Advisory Board Nominating Committee: BOS representative was discussed. Jason Brown is the current BOS representative. He would agree to continue to serve but is in favor of a change. Ms. Demong asked for the board composition, which is a 3 person board. Discussion ensued about BOS representation. Per Ms. Allen, it should be a senior member of BOS with recent experience with the Advisory Committee.

Motion: made by Alison Demong, seconded by Peter Smellie, to nominate Ellen Allen as the BOS representative to the Advisory Board Nominating Committee. Unanimously voted.

Gregg thanked Ellen for her excellent service as Chair of the BOS. Ms. Allen thanked everyone on the board for their hard work.

Plymouth County Advisory board: Ms. Allen has been serving on this board.

Motion: made by Alison Demong, seconded by Jason Brown, to nominate Ms. Allen to serve on this board. Unanimously voted.

OPEB Trust Committee: the current BOS member is Ms. Allen along with the Town Treasurer as representatives from Norwell.

Motion: made by Alison Demong, seconded by Peter Smellie, to nominate Ms. Allen to serve on this committee. Unanimously voted.

ZBA Bylaw Committee: Jason Brown would like to serve on this committee.

Motion: made by Ellen Allen, seconded by Alison Demong, to nominate Jason Brown to serve on this committee. Unanimously voted.

General bylaw review committee: Mr. Hechenbleikner will provide the makeup of this committee. All Town bylaws except zoning will be reviewed. Mr. Smellie volunteered for this seat. Mr. McBride asked if there will be professional assistance; answer, yes. Per Mr. Hechenbleikner, there is a great deal of work for this committee. The funding request for technical assistance will be included in the Articles at next year's Town Meeting.

Motion, made by Ellen Allen, seconded by Alison Demong, to appoint Peter Smellie to this committee. Unanimously voted.

Per Mr. McBride, Mark Grabowski, a legal zoning expert, did a bylaw chart and layout several years ago. Mr. McBride will try to obtain a copy for Mr. Brown.

Complete Streets Policy Committee: the work of this committee will be important for consistency in maintenance and upgrades to town roadways.

Motion: Made by Jason Brown, seconded by Ellen Allen, to nominate Alison Demong for this committee. Unanimously voted.

Community Housing Trust: the BOS representative is currently Mr. McBride, but would anyone else like to do this? Ms. Allen suggested waiting a few weeks to allow everyone to decide on areas of interest.

PBMC: David DeCoste will stay on this committee.

Cable TV Committee: This is an important period right now, as 2016 is the renegotiation date with Verizon and Comcast, and the Town will need to use the large amount of money generated from cable subscriptions to move forward. Ideas for fund usage were discussed; a studio in a new Town Hall/library complex was one idea. Discussion ensued about growing the cable activity; potential local interest TV shows were mentioned with more cable opportunities available with a studio in Norwell. Mr. McBride gave examples of the successful cable program in the town of Marshfield, and a summary of updates to come in the near future. Ms. Allen mentioned that this money cannot be used for anything other than work directly related to Cable TV.

c) Fieldstone Way Deed in Lieu – The deed is held by one of the property owners on Fieldstone Way. The Town Treasurer has been working with this property owner to pay as much of the back taxes as possible and do a deed transfer in lieu of foreclosure. The street residents would like to have Fieldstone Way become a public way. The Treasurer would like to include Fieldstone Way on the plow list for the 2015/16 winter.

Motion: made by Ellen Allen, seconded by Jason Brown, to confirm that Fieldstone Way is on the plow list for the 2015/16 winter. Unanimously voted.

Reminder:

The Vice Chair makes motions, the Clerk seconds the motions.

d) Bylaw Review – Selectmen Appointments documentation is done (attached)

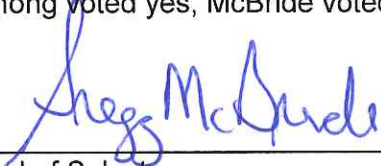
e) Accept Board of Registrars Resignation by Jill O’Loughlin.

Motion: Made by Jason Brown, seconded by Peter Smellie, to accept with regret the resignation of Jill O’Loughlin from the Board of Registrars. Unanimously voted.

8:25pm EXECUTIVE SESSION –

MOTION: Ellen Allen moved the Board enter into Executive Session for the purpose of discussing pending litigation and not returning to open session. Seconded by Peter Smellie and unanimously voted.

Chairman Gregg McBride explained that to discuss this in an open meeting may have a detrimental effect on the Town’s bargaining or litigating position. Mr. McBride polled the Board. Demong voted yes, McBride voted yes, Brown voted yes, Allen voted yes, Smellie voted yes.



Board of Selectmen

Attachments:

1. Banner for Summer Fest request
2. Bylaw Review Committee composition memo

Next Steps:

1. Include Fieldstone Way on the plow list for winter 2015/16
2. Provide bylaw chart and layout from Mark Grabowski for Mr. Brown

